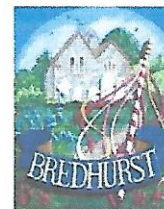


BREDHURST PARISH COUNCIL



**Minutes of the Ordinary Parish Council Meeting
Blacksmiths Barn,
Wednesday 2nd February 2022 at 6.30pm**

Present: Cllr Vanessa Jones (Chair), Cllr Nichola Carr (Vice Chair), Cllr Chantelle Goodwin-Sword, Cllr Steve Bowring, Borough Cllrs Bob Hinder and Anne Brindle.
Steve Hill – Clerk & RFO
Public: 0

539. Apologies for Absence

Cllrs Claire Sharp and Dan Fifield – apologies accepted.

540. Declarations of Interest

Cllr Carr declared a pecuniary interest and left the room for item 548b as she is the applicant.
Cllr Goodwin-Sword declared a non-pecuniary interest and left the room for item 548b as she had already submitted her views to MBC.

541. Minutes of 5th January 2022 Parish Council Meeting

The minutes were agreed and signed by the Chair.

542. Police Briefing

There were no crimes reported in Bredhurst during the preceding month.
PCSO Caroline Honeysett is currently on leave.

543. Matters Arising (for information only)

Action Points from 05-01-22

Action Points	Actions	Clerk or Cllr	Completed or Agenda Item 02-02-22
AP1	To carry out minor play equipment repairs	Cllr Bowring	Completed
AP2	Chase wetpour quotes and alternative solution	Cllr Fifield	544b
AP3	Progress installation date for new drain cover	Cllr Fifield	Completed
AP4	Landscape Services contract conditions	Clerk	544d
AP5	Installation of Hive remote thermostat at the Barn	Cllr Fifield	Completed
AP6	Meet with local business re provision of defibrillator	Cllr Fifield	547
AP7	Clerk to submit FOI for Lidsing Garden Development	Clerk	Completed
AP8	Clerk to submit response for 21/506626/Full	Clerk	Completed
AP9	Clerk to submit Precept form to MBC	Clerk	Completed
AP10	Clerk to inform prospective hirer	Clerk	Completed
AP11	Clerk to inform prospective hirer	Clerk	Completed
AP12	Clerk to advertise compost to residents	Clerk	Completed
AP13	Clerk to contact Medway Council and respond to resident	Clerk	Completed
AP14	Cllr Jones to draft response re auditor	Cllr Jones	Completed

544. Community Playing Field

- a. Cllr Bowring confirmed he has completed minor playground and fencing repairs.
Cllrs agreed to proceed with the Lucanus quote for £200 for the installation of an additional section of fencing.
AP1: Clerk to notify Lucanus
- b. Wetpour item deferred as Cllr Fifield not present.
AP2: Cllr Fifield to provide update at next meeting.
- c. Drain cover fitted. Thanks to Cllr Fifield for arranging the work.
- d. Clerk has spoken with Landscape Services and is awaiting a revised contract.
AP3: Clerk to follow up.

545. Blacksmiths Barn

- a. The Hive remote heating thermostat has now been fitted.
AP4: Clerk and Chair to download user application.
- b. A BG Smart Home remote switch has been purchased and will be fitted in the loft socket.
AP5: Cllr Bowring to fit.
- c. BPC will follow HSE guidance regarding PAT testing of portable appliances.
- d. Cllrs agreed to extend the free setting up/clearing away time to 30 minutes before and after Barn bookings of 4 hours and over. Conditions of Hire Policy to be amended.
AP6: Cllr Jones to amend Conditions of Hire Policy.
- e. Cllrs agreed amendments to the Conditions of Hire Policy to cover operating the Hive thermostat and the electric external awning.
AP7: Cllr Jones to amend Conditions of Hire Policy.
- f. Cllrs agreed to proceed with the quote of £220 to repair and repaint the settlement cracks but asked that the work is carried out in the Spring.
AP8: Cllr Jones to inform the contractor.

546. Village Maintenance

- a. Cllrs discussed the damage to kerbing/grass by a delivery lorry to The Bell.
AP9: Cllr Carr to discuss with The Bell.
- b. Cllrs agreed the Parish Council's fingerpost outside Pickwick Motors needs re-painting. Also, the Village Sign may need attention. All village street name plates are very dirty.
AP10: Cllr Bowring to inspect the fingerpost and sign and advise Cllrs if he is able to undertake the work.
AP11: Cllr Carr to clean street name plates as part of the Village Spring Clean, date TBC.
- c. Thanks to Cllr Carr who arranged the prompt repair of the build-out at The Street. Thanks also to the resident who forwarded details of the car registration which will enable KCC to reclaim costs from the driver. Cllr Carr will investigate bigger reflectors and painting the kerbing white.
AP12: Cllr Carr to provide update at next meeting.

547. Defibrillator

- Item deferred as Cllr Fifield not present. It was agreed to advertise the location of the existing defibrillator (outside Village Hall) on the notice board and on the BPC website.
AP13: Cllr Fifield to provide update at next meeting.
AP14: Clerk to purchase location sign for existing defibrillator and add details to the website.

548. Planning

- a. **Lidsing Garden Development / Maidstone Borough Council Local Plan.** Cllr Jones chaired a meeting of the Against Lidsing Garden Development Working Group. Posts will be added to the Facebook page asking residents to spruce up banners and to hand back any unwanted ones to ~~AGLD~~. Discussions are ongoing with a planning consultant and Medway Council. An on-line petition will be published and it is

vital that all residents sign and share this widely. It was noted that the tone of the letter of objection sent to MBC by Helen Whately MP was very weak, especially in comparison to the letter of objection she sent to Swale BC with regards to housing developments at Faversham. ~~AGLD~~ will be represented at the next MBC Strategic Planning and Infrastructure Committee on 8th February and 8th March. ^{ALGD}

- b. **21/506626/Full** Conversion of an existing stable at Stud Farm to provide a new two-bedroom dwelling with associated parking, landscaping, private amenity space and external store - application resubmission to 21/503146/FULL. MBC have written to BPC asking for further details regarding BPC's previous comment.

AP15: Clerk to provide response to MBC.

- c. Other planning matters.

549. Finance

- a. Financial statement and bank reconciliation were received and accepted.

Account	Balance as of 31/01/22
Unity Trust Account	£41,798.56

- b. The following payments made out of meeting and at meeting were agreed. As previously agreed, the invoice for KWT Consultancy Services will be split equally between Bredhurst Parish Council, Boxley Parish Council and Bredhurst Woodland Action Group. BPC will re-claim the VAT. Payments to be made by BACS unless specified otherwise.

Payments made out of meeting

Ref	Details	Amount	VAT*	Total	Auth
106	Clerks Salary and O/T Nov-Dec	-		-	VJ & NC
107	HMRC Payments	-		-	VJ & NC
108	Ecotricity bill - January 2022 bill	294.38	47.93	342.31	VJ & DF
DD	Bytes Software Services Ltd - January	8.82	1.76	10.58	--

* VAT to be reclaimed.

Payments for authorising at meeting

Ref	Details	Amount	VAT*	Total	Auth
109	JP Knight - Supply and fit awning	2730.00	546.00	3276.00	VJ & CGS
110	Pinnacle Electrical Services Ltd – Hive Unit	255.00	51.00	306.00	VJ & CGS
111	Clerk – Smart Home 13A Socket	11.93	2.38	14.31	VJ & CGS
112	KWT Consultancy Services – 31-12-2021	1375.00	275.00	1650.00	VJ & CGS

* VAT to be reclaimed.

Cllrs Vanessa Jones and Goodwin-Sword agreed to authorise the above payments.

- c. Cllrs considered and agreed the following projects to be set against the CIL budget.

Community Field Path Extension	£1650.00
Remedial Tree Work	£1245.00
Hedge Cutting	<u>£ 920.00</u>
	£3815.00

CIL funding carried forward to 2022/23 £676.74

AP16: Clerk to submit the CIL return to MBC by 31st March 2022.

550. Staffing.

Cllrs considered and agreed to join SLCC.

AP17: Clerk will apply for SLCC membership.

551. Reports from Parish Councillors

Cllr Bowring provided a summary from the recent KALC meeting. One issue discussed was a '20mph is Plenty' presentation. Cllr Bowring will circulate details.

AP18: Cllr Bowring to circulate details.

552. Reports from Borough and County Councillors (if present)

None received.

553. Correspondence

a. Cllrs discussed correspondence received regarding the upcoming Local Government Boundary Review.

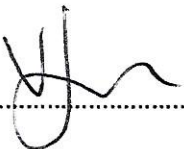
b. Correspondence received from KCC regarding the process for road closure requests to allow street parties to be held for the Queen's Platinum Jubilee. Road closures are only possible for cul-de-sacs and no-through roads. Cllrs **agreed** that BPC are happy to consider supporting residents who wish to hold street parties and for proposals to be submitted to BPC by the end of February.

AP19: Clerk to advertise details and add to website and Facebook.

554. Close of meeting

The meeting closed at 8.10pm.

555. Date of next meeting – Wednesday 2nd March 2022 at 6.30pm

Signed.......... Date.....2/3/22.....